

7220.1

NAVSPECWARCEN INSTRUCTION 7220.1

Subj: POLICY AND PROCEDURES GOVERNING BASIC ALLOWANCE FOR
HOUSING (BAH) FOR BASIC UNDERWATER DEMOLITION/SEAL
(BUD/S)
STUDENTS

Ref: (a) NASNIINST 7220.14B
(b) NAVPERS Manual 15606
(c) OPNAVINST 1740.5
(d) DoD Financial Management Regulation, Volume 7A,
Chapter 26

Encl: (1) BAH/BAS (COMRATS) Request Form

1. Purpose. To establish policy and procedures for BUD/S students regarding BAH. References (a) through (d) are the primary guidelines for BAH.

2. Policy. All students (both officer and enlisted) attached to BUD/S training shall maintain a room in the barracks provided by NAB Coronado. Unmarried students, regardless of rank, shall reside in the barracks and are ineligible to receive BAH. Married students shall receive BAH but must still maintain a room in the barracks. Students who are reporting aboard from duty stations in the San Diego area and have established residences with existing leases or mortgages may submit a BAH/BAS (COMRATS) request form to the Director of Training. These requests will be considered for approval on a case by case basis by the Director of Training.

3. Responsibilities

a. BUD/S students will be responsible for checking into and maintaining their barracks rooms provided by NAB Coronado. The status of their BAH and whether or not to apply for it is the responsibility of each individual student.

b. The Main Billeting Office at NAB Coronado, Building 302, will be responsible for issuing a barracks room to all BUD/S students as they check in.

c. Personnel Support Activity Detachment (PSD), NAB Coronado will be responsible for stopping BAH for all single

BUD/S students. If the Director of Training approves a request for BAH, the request will be forwarded to the Main Billeting Office,

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which in turn will be forwarded to the Commanding Officer, Naval Base Coronado. If given final approval by the Commanding Officer, PSD will be notified and the payment of BAH will resume.

d. The Director of Training will consider the applications for BAH submitted by those with pre-existing leases or mortgages. He will either approve or reject these requests and forward the recommendations to the Main Billeting office, which will in turn forward the requests to the Commanding Officer, Naval Base Coronado for final approval.

4. Procedures

a. Upon check-in, all BUD/S students, regardless of rank or marital status will be assigned quarters in the barracks by the NAB Coronado Main Billeting Office. Each student will be responsible for maintaining his assigned room for purposes of formal inspections and other associated training evolutions.

b. Upon check-in, PSD, NAB Coronado will discontinue BAH to all single BUD/S students. Married BUD/S students will continue to receive BAH pending approval by the Director of Training.

c. Students who are transferring from duty stations in the San Diego area and already have established residences with existing leases or mortgages may complete a BAH/BAS (COMRATS) request form for BAH. This request will be submitted to the Director of Training via the chain of command.

d. The Director of Training will receive the BAH/BAS (COMRATS) request form and consider each request on a case-by-case basis. If a request is ultimately approved, PSD, NAB Coronado will be notified and resume payment of BAH.

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List I, Case B